

Profiles in Performance Production Packet

**Executive Producer - Rosemary Parker
Field Producer and Director - Emma Bloomfield
Host - Milton Chase
Special Guest Artist - Stevie Nicks**

**Production Location -
Buffalo Grove Community Arts Center
225 McHenry Rd.
Buffalo Grove, IL 60089
(847) 850-******

**Production Date -
Saturday, January 2nd
1:00pm Central Time**

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Production Strategy

Overall -

This production of Profiles in Performance, hosted by Milton Chase, will feature an interview and short performance by artist Stevie Nicks. This show will be located at the Buffalo Grove Performing Arts Center. During this one hour long show, Nicks will be performing a combination of her solo and Fleetwood Mac songs that average 3 minutes and 45 seconds each, for a total of 6 songs that'll take up about 23 minutes of air time. This leaves 37 minutes for opening, closing, and short interviews with Chase about different phases in Nicks' career. The intro and outro should last 3 minutes each, leaving 31 minutes for 3 interviews that run between 8 and 10 minutes respectively.

Camera/Lighting/Audio -

There will be four HD cameras used for this production including two mounted on tripods, one on a dolly track and one jib. The cameras will be strategically placed to capture the performance and interview respectively. Camera one and two will be placed in the interview space. Camera 1 will be focused on Milton, using medium close ups and ECUs for visual contrast. Camera one's goal is to capture Milton during his questions and reactions to Nicks' responses. Camera 2 will feature a two shot of Milton and Nicks with the goal of being a buffer between the other cameras. Camera 3 will be mounted on a dolly track, allowing for focus on Nicks during both her interview and performance. During interviews, Camera 3 will focus on medium close ups of Nicks whenever she answers questions. Camera 4, the jib, will be strategically placed behind and to the right of the dolly track/Camera 3. This angle will allow for unique wide shots of the set, stage and band/performance sequence to add visual intrigue to the show.

The main lighting setup will focus on making our host and guest look their best. Key and fill lights will be utilized in the interview space to minimize shadows and fully light both people. The Community Arts Center has interchangeable studio theatrical/stage lighting setups and a switcher that can be used in the multipurpose room where we will be filming. Utilizing these theatrical lights and the switcher, each performance segment will have slightly different lighting in order to add visual appeal and color that parallels different concert setups used throughout her singing career (with Fleetwood Mac, Solo Tours, etc.).

For the interview there should be a key, fill and backlight to give a studio feel to the set. The main lighting will be complemented by dark blue and purple accent lights behind the host and guest.

For the performance sequences, there will be two sequences. The main light design will stay the same and will consist of low and dim lighting for the backup band and upstage scenery several spots will light Nicks with some backlight to combat potential shadows. The main difference between segments will be the colors used for accent lighting. For all Fleetwood Mac songs, the accents should consist of a range of purples. This color was frequently used for their

concerts and will symbolize this part of her career. For her Solo Career songs, the accents will consist of deep blues to symbolize the cover of her iconic solo song “Edge of Seventeen”.

Milton Chase and Stevie Nicks will have a wireless lavalier microphone for the interviews. For the performance segment, Stevie Nicks will also have a wireless microphone on a mic stand. Her lavalier should be turned off during the performance sequences and turned back on for interviews.

Production Process

The show will open with introduction music over a title graphic: Profiles in Performance Hosted by Milton Chase with special guest Stevie Nicks. Lights on the set are low, giving a shadowed look to the set. The graphic will fade to a jib shot (Camera 4) of the backup band adjusting their instruments that zooms out and pans to where Milton Chase will enter, slowly fade in lights on the interview side of the set as an announcer says “Coming to you from Buffalo Grove, Illinois, please welcome your host Milton Chase.”

Cue the applause track to create the illusion that more people are present in the audience and his entrance music. Chase enters, moving downstage as he waves to audience members before making his way to his usual “host” seat. As he sits, mic and cue talent and cut to Camera 1 for a medium shot as Milton Chase introduces the show and special guest Stevie Nicks.

As Chase speaks, ready Camera 3 to follow Nicks as she enters and ready her entrance music and the applause track for her entrance. When Chase tells the audience to welcome Nicks, he will guide the audience’s attention to where she will enter. On that motion, cut to Camera 3, cut Chase’s lavalier mic and bring in the introduction music and applause track. Nicks enters, waving to the audience as she makes her way to her seat. Her and Chase kindly greet each other (unheard) while the music and applause continue. Once she sits, fade out music and applause track. Mic and cue Chase and Nicks.

Chase will give a brief introduction, welcoming Nicks to the show and thanking her for coming. He will transition to the first round of interview questions, asking her about the early parts of her career, how she joined Fleetwood Mac, etc. During this segment, Cameras 1, 2, and 3 will be utilized to capture host and guest interactions, drawing focus to responses and facial reactions they have in the moment.

For performance sequences, we will use Camera 3 and the dolly to follow Nicks as she moves to the performance space, fading in the performance lighting and dimming the interview space and cutting her lavalier mic. After Stevie gets to the designated performance platform, cue band and performance. During the performance, we will utilize Camera 3 for close ups of Nicks and the jib for visual intrigue, showing the band. Camera 1 should stay on Chase. Camera 2 should be turned 180 degrees to the audience platform and be utilized to show how Stevie Nicks’ performance sparks emotion in the audience. Using all four cameras during performances will allow for thorough engagement with all people in the filming space. After the songs end, hold for audience applause (including applause track and live audience). Bring lights up on the interview space, allowing Chase to respond to the song and transition to the next Fleetwood Mac song. We

will repeat this pattern for songs 1-3. After song 3 (Rhiannon), Nicks will return to the interview space, Camera 3/dolly following her. Audio should turn on her lavalier as she walks, dim lights in the performance space and bring lights in the interview space up. This interview sequence will touch on Nicks' solo career and the inspiration for songs she wrote during that time. During this section, we will utilize Camera 1 and Camera 3 for ECUs and medium shots of Chase and Nicks and Camera 2 as a two shot. Then we will repeat the previous performance transition, the main difference being the accent lighting in the performance space will shift to blue.

After Nick's final song "Edge of Seventeen" Chase will enter the performance space, thank Stevie Nicks for joining. Slowly fade in music as Milton Chase reminds the audience to tune in next time. Cut talent mics and cut to a jib shot that zooms out to show the set while we fade to black and roll credits.

Schedule for Day of Production

Key -

1. In transit - >>>>

Time	Activity
8:45am	Crew loads equipment into van @ Four Points by Sheraton >>> Buffalo Grove Performing Arts Center (BGPAC)
9am	Crew arrives @ BGPAC - Unload Lights, A/V Boards, Cameras, etc.
9:15am	Production Assistant arrives @ Dunkin Donuts - buy coffee, bagels and donuts >>> BGPAC Producer (Emma Bloomfield) arrives
9:30am	Quality check of equipment and production materials Production Assistant confirm Talent arrival times
9:45am	Coffee & Bagels/Donuts Crew meeting to confirm production set up/design plan
10am	Set up interview/performance space - roll out carpet, place seats, set platforms, mic stand, etc.
10:15am	Set up lighting and cameras
10:30am	

10:45am	Technical Director run through
11am	Talent (Milton Chase, Stevie Nicks) Arrives
11:15am	Dry run/blocking with Talent Adjust lighting levels based on Talent's marks
11:30am	Continue with dry run/blocking
11:45am	Lunch
12pm	
12:15pm	
12:30pm	Lunch ends/clean up
12:45pm	Mic talent, sound/audio check
1pm	Blocking and Final rehearsals
1:15pm	Doors open to audience members
1:30pm	Start show Live and Recording to Tape

1:45pm	
2pm	
2:15pm	
2:30pm	Show ends Confirm to tape
2:45pm	Thank talent Audience leaves Talent leaves
3pm	Quick meeting with crew to go over breakdown Begin breakdown of set/equipment
3:15pm	
3:30pm	
3:45pm	
4pm	Load equipment into van
4:15pm	Crew (with equipment) >>> Four Points by Sheraton Producer and Production Assistant do one last sweep/clean up of BGPAC then >>> to the editor's residence/studio
4:30pm	Producer and Production Assistant give tapes to Editor

4:45pm	Wrap up
5pm	End Day of Production

Site Survey

Production Location - Buffalo Grove Community Arts Center

225 McHenry Rd. Buffalo Grove, IL 60089

(847) 850-2175

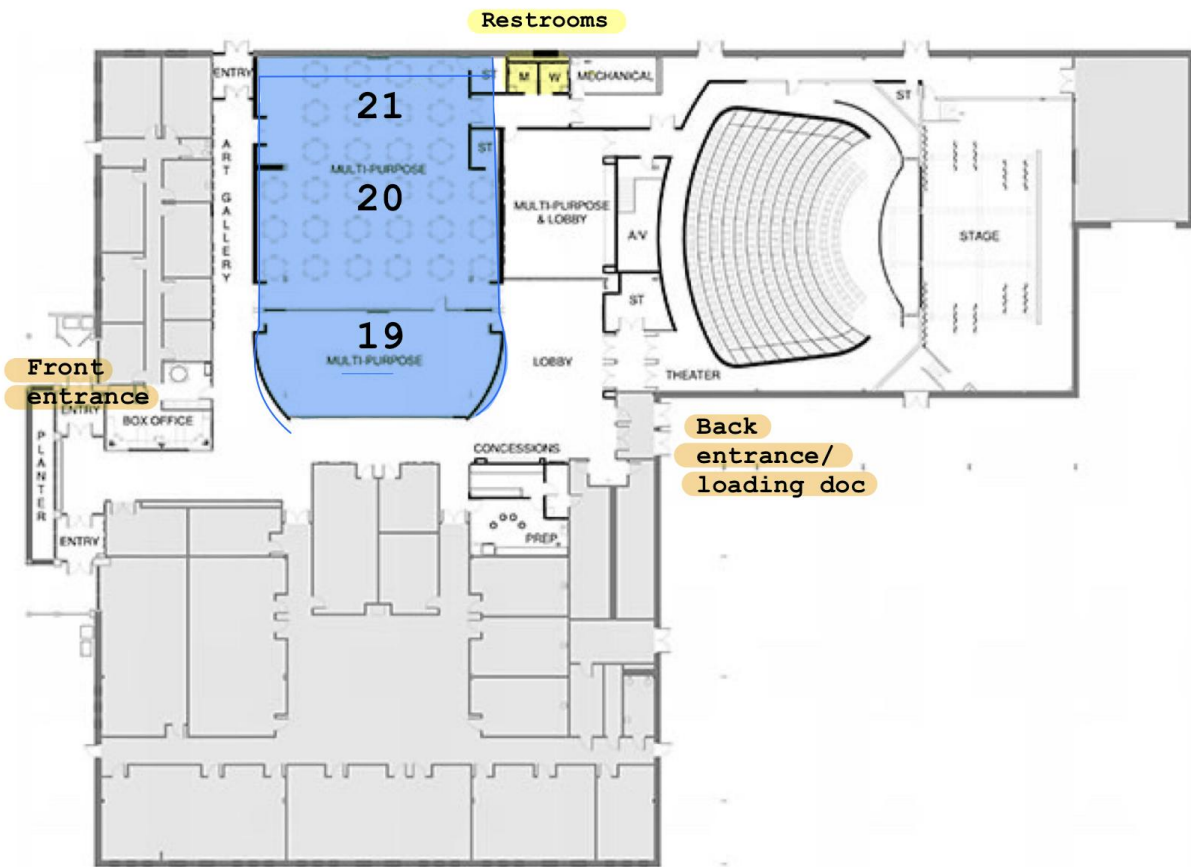
Website - <http://bgparks.org/facilities/cac.aspx>

Rooms we are renting -

1. Room 19, Multi-Purpose Room
 - a. Dimensions: 25' - 6" x 60' - 11"
 - b. Utilized for Talent to wait while crew finishes setting up and while audience enters/takes seats
 - c. Location for all food, beverages, and breathers
 - i. Coffee, bagels and donuts will be set up here
 - ii. Location for lunch
 - d. The facility has tables that we can use
2. Room 20 and 21 (can be divided with a moveable wall, but we are keeping them connected)
 - a. Dimensions: 59' - 10" x 61' - 2"
 - b. Used as production space
 - c. Has doors leading to Room 19, the main entrance, and restroom area
 - i. Allows for easy access throughout setup, production and breakdown
 - d. High ceilings - more than 20ft, only hanging structure is a projector

Other important details -

1. Location has front, back and side parking
 - a. Back parking is covered up to the entrance making it perfect for loading/unloading equipment no matter the weather conditions
2. Dunkin Donuts is 341ft from production facility, allowing easy access to coffee (if necessary)



Floorplan for Buffalo Grove Community Arts Center

- Blue highlight is spaces we have rented
- Yellow is restrooms
- Orange are important entrance/exit doors



Front Entrance of Buffalo Grove Community Arts Center



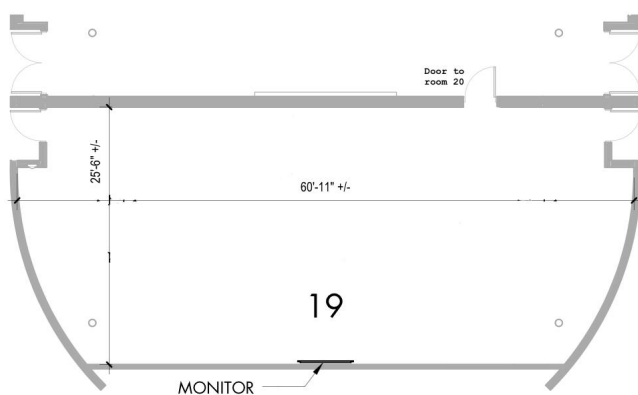
Main Entrance interior



Back Entrance Interior

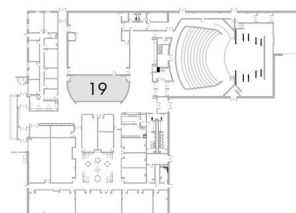


COMMUNITY ARTS CENTER at the Buffalo Grove Park District



ROOM 19

1435 SF



HOURLY ROOM RATES (MINIMUM OF 2 HOURS, HOLIDAYS BILLED AT A RATE OF TIME AND A HALF)

MONDAY-THURSDAY:	RESIDENT = \$75	NON-RESIDENT = \$94
FRIDAY-SUNDAY:	RESIDENT = \$94	NON-RESIDENT = \$117

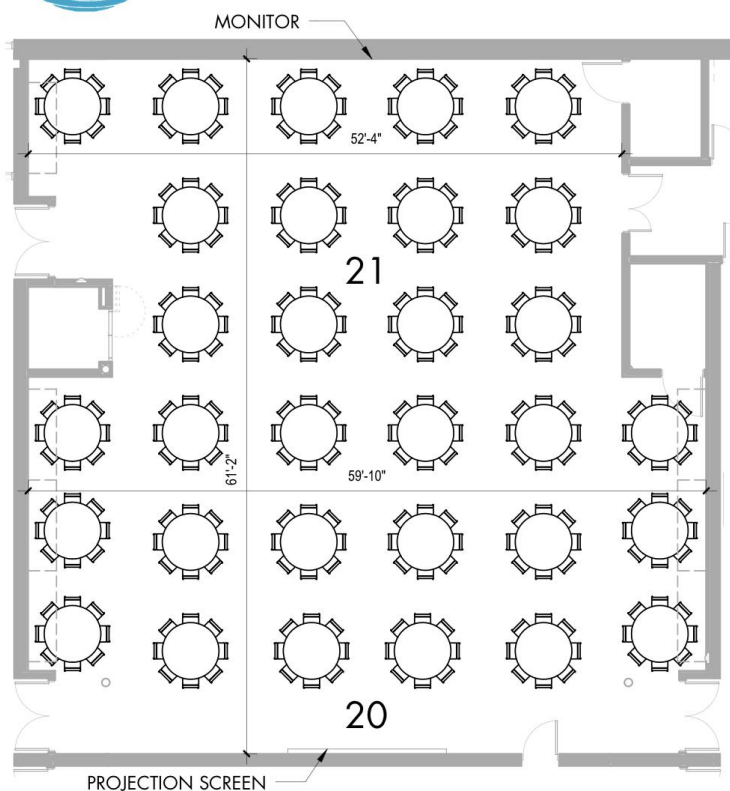
WIRED MICROPHONE	\$25 PER RENTAL	(OPTIONAL)
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Room 19 Dimensions, Layout and Visuals



COMMUNITY ARTS CENTER at the Buffalo Grove Park District

FULL MPR 20|21

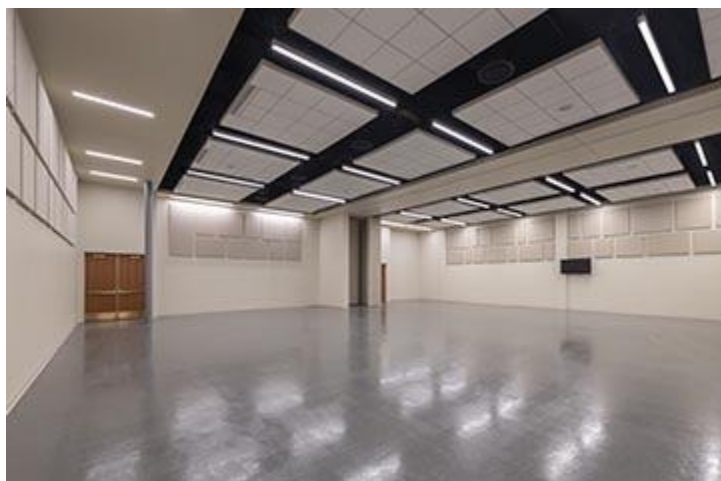


EQUIPMENT
PROJECTOR
SCREEN
MONITOR



Room 20 and 21 (combined space) Dimensions and Layout


**image includes table setups that we will not be using for this production*




Room 20 and 21 - Empty

Floor Plan and Production Layout



Key


Camera - 

Lighting - 

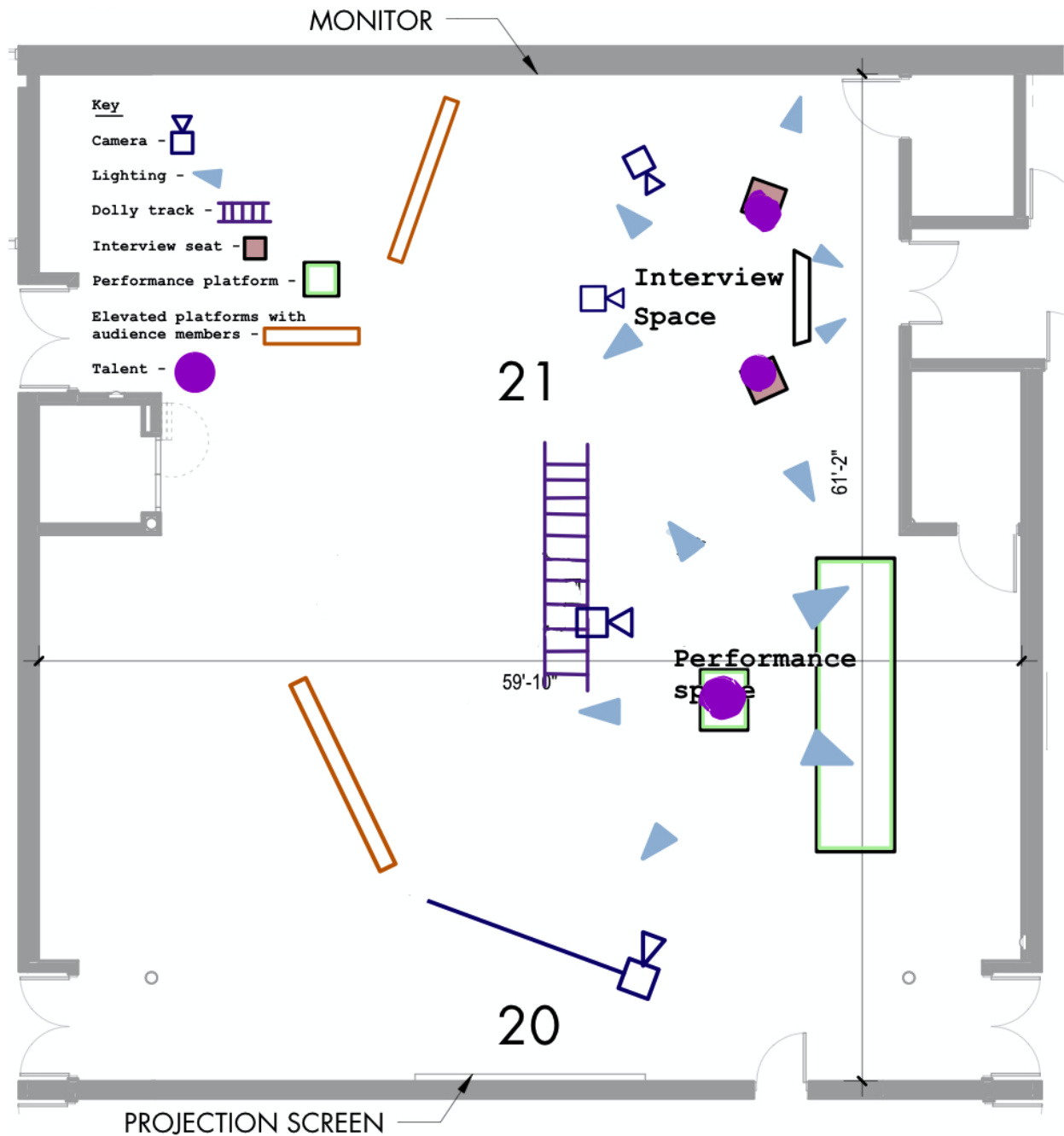
Dolly track - 

Interview seat - 

 Performance platform - 

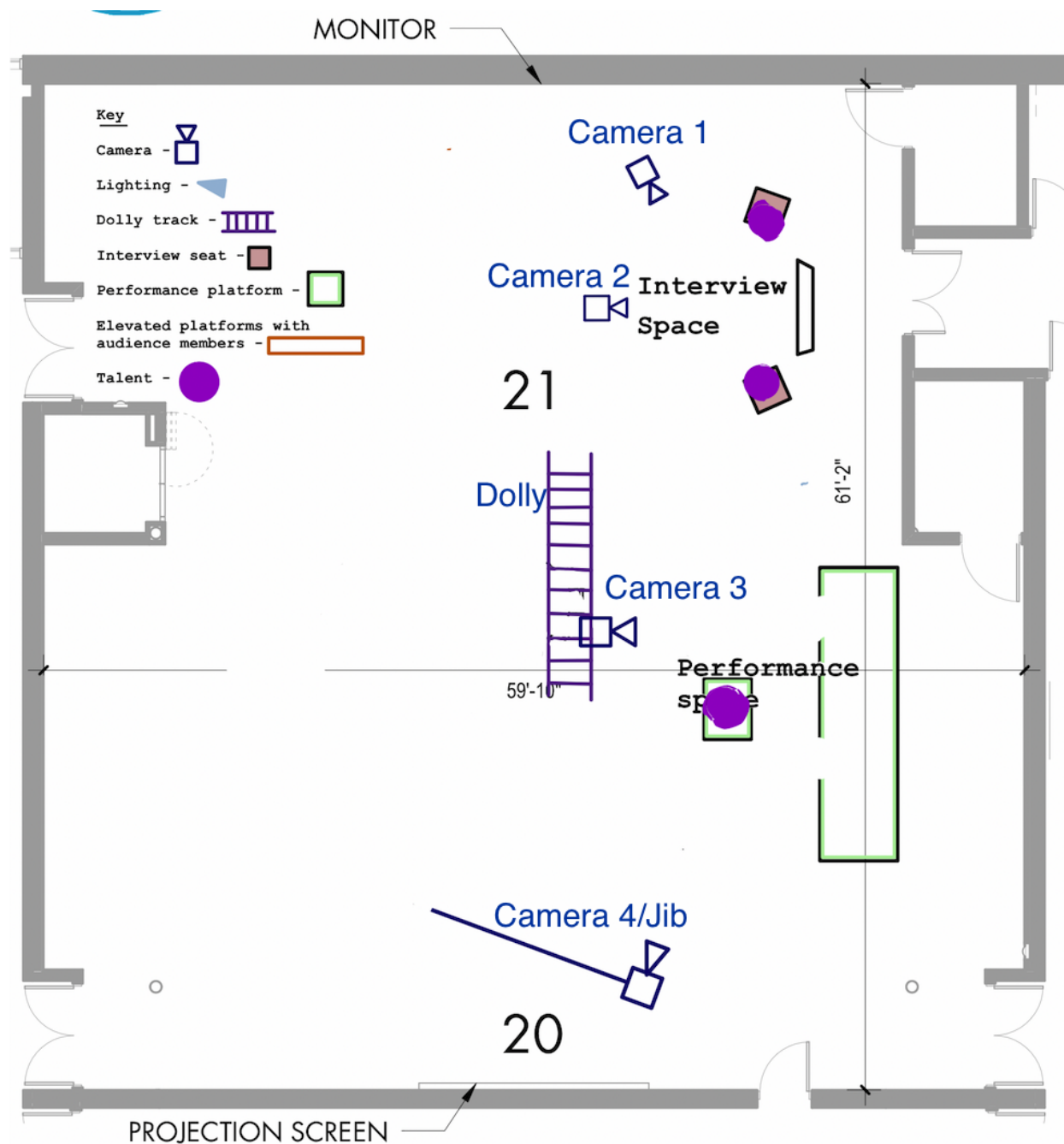
Elevated platforms with audience members - 

Talent - 

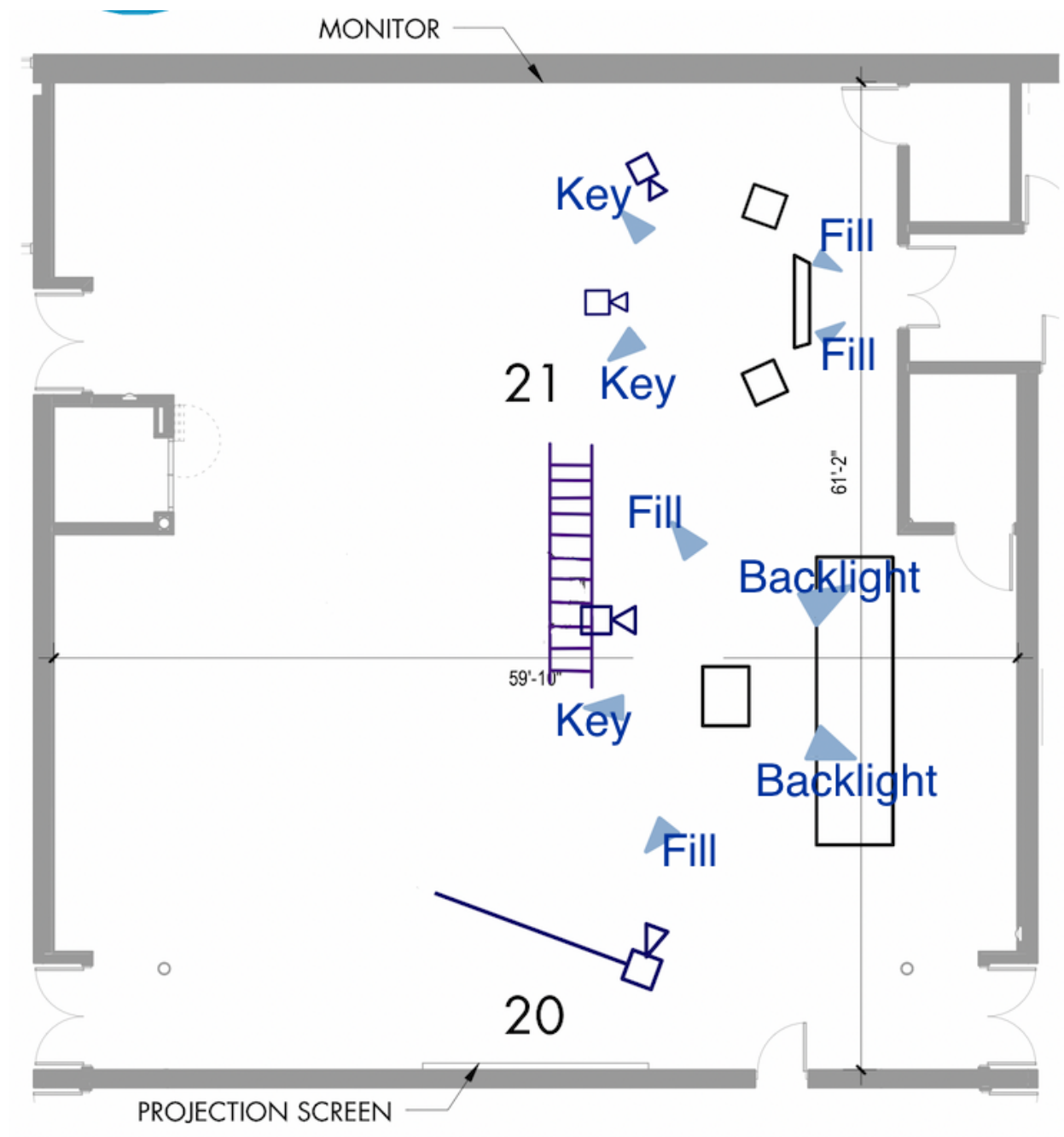



Bird's eye view of entire production space audience, camera, lighting setup/design and talent markers

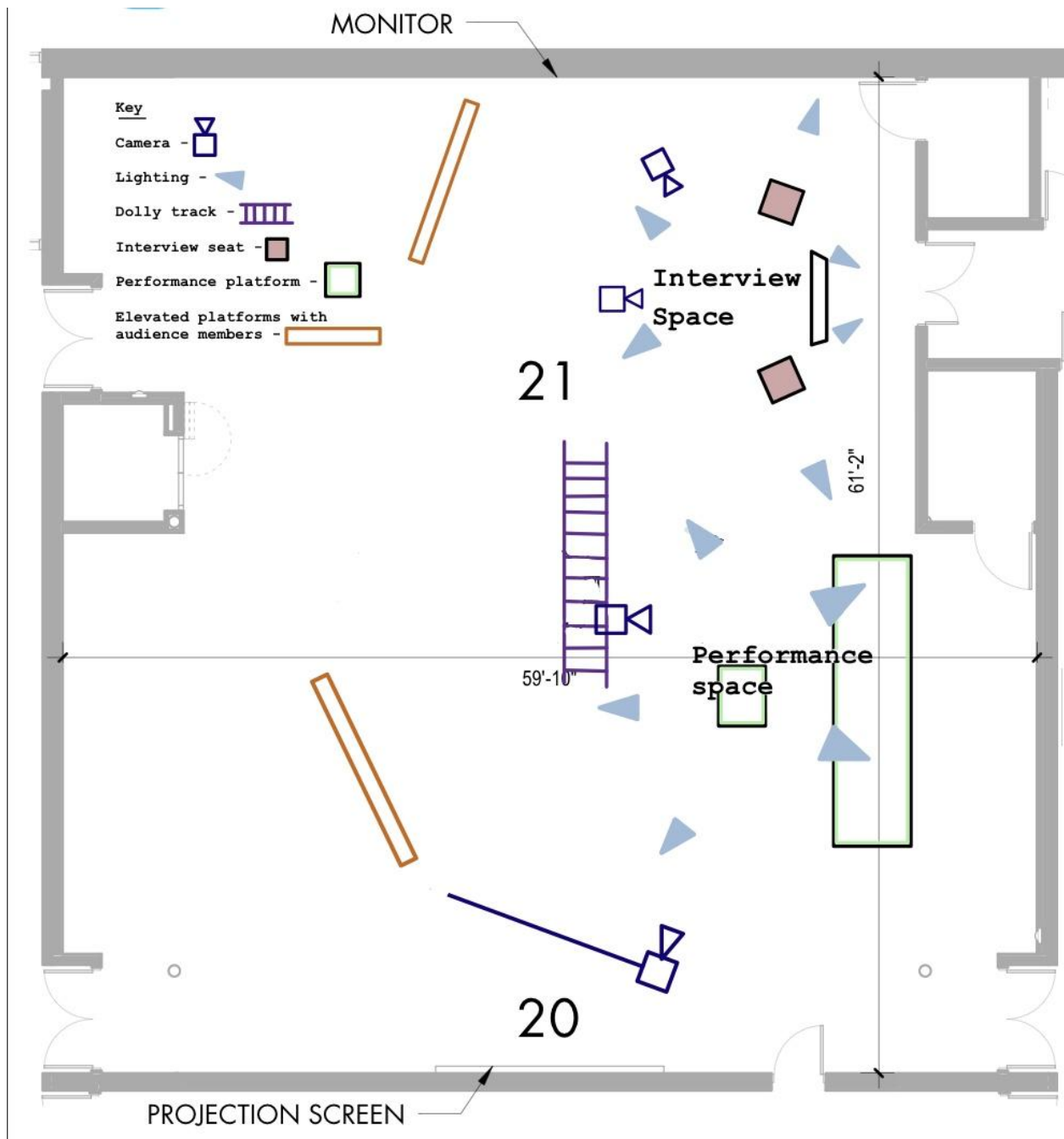
**See below for breakdowns/specific plans*



Bird's eye view of production space - focus on Camera Placements

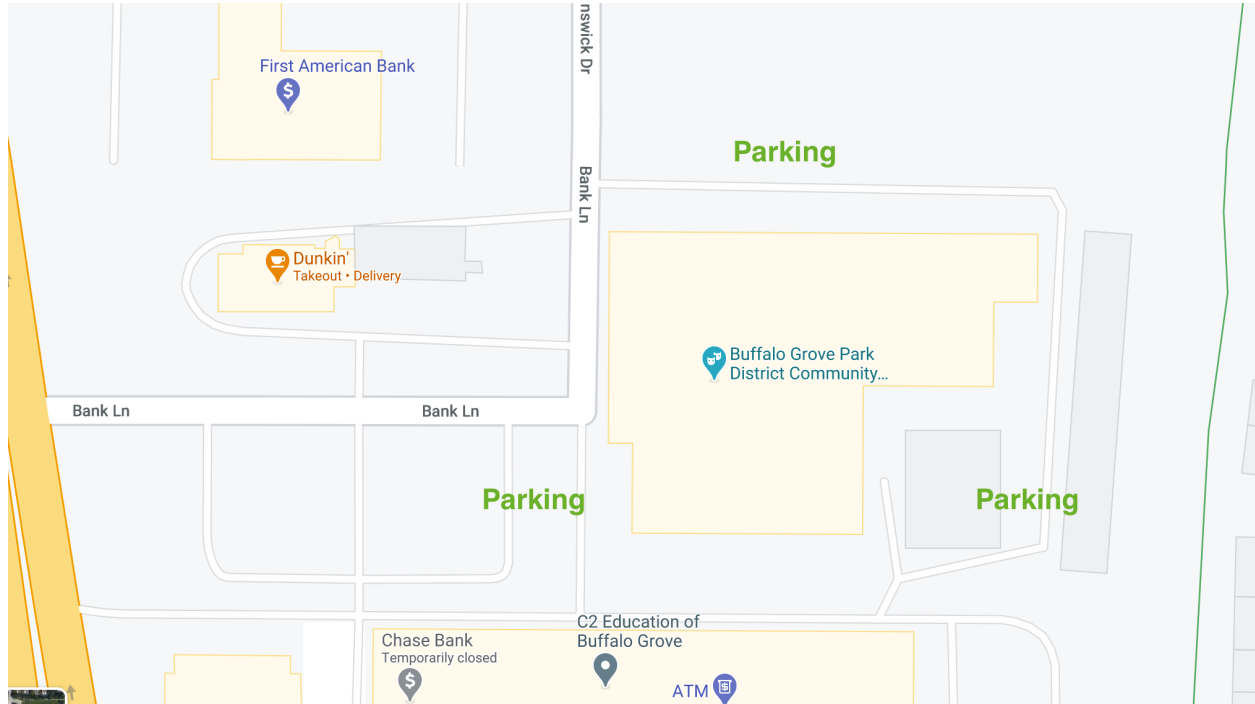


Bird's eye view of production space - focus on main lighting



*Bird's eye view of production space - includes seats, performance platforms and audience platforms with cameras, lighting *excludes talent marker*

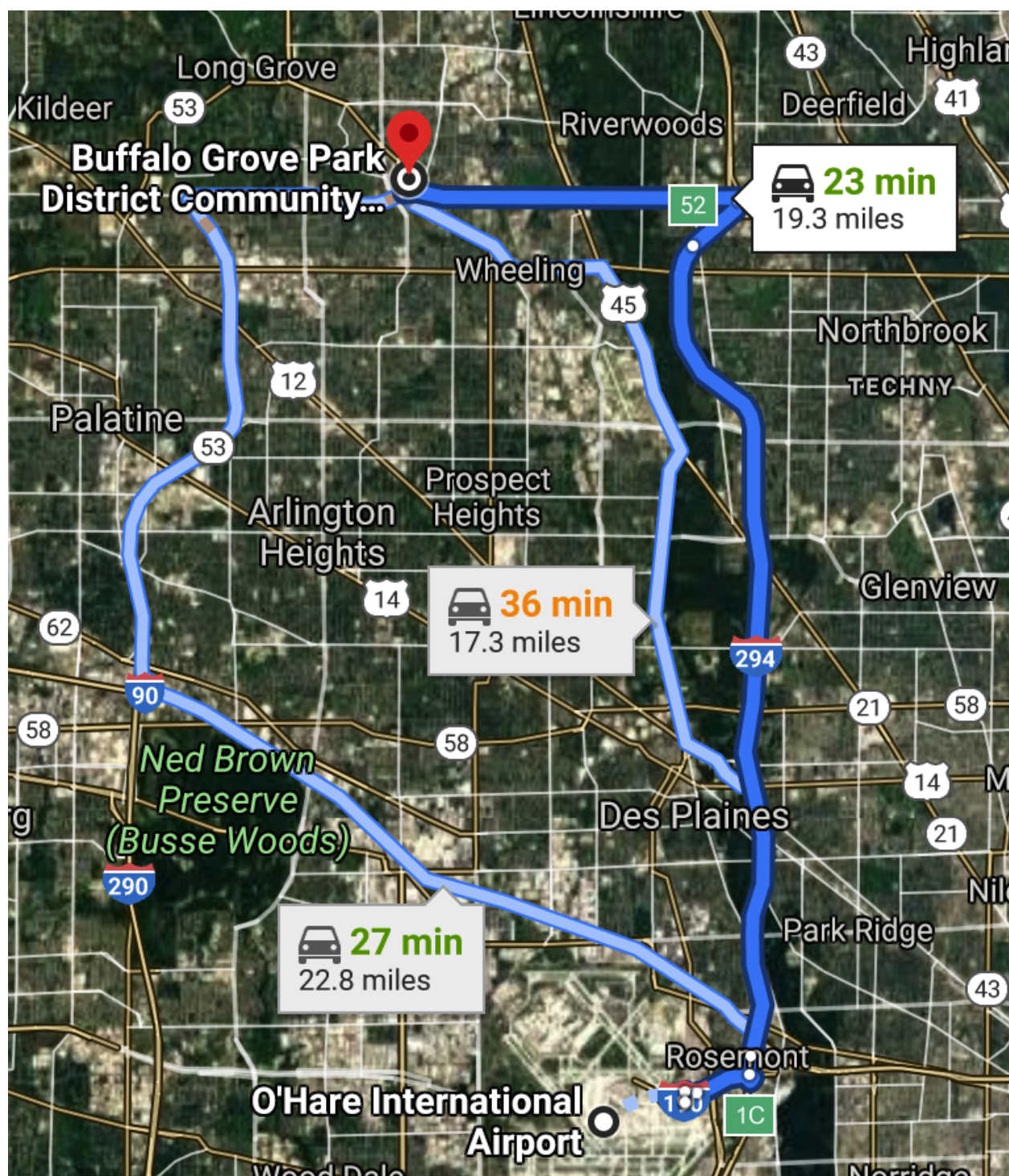
Maps



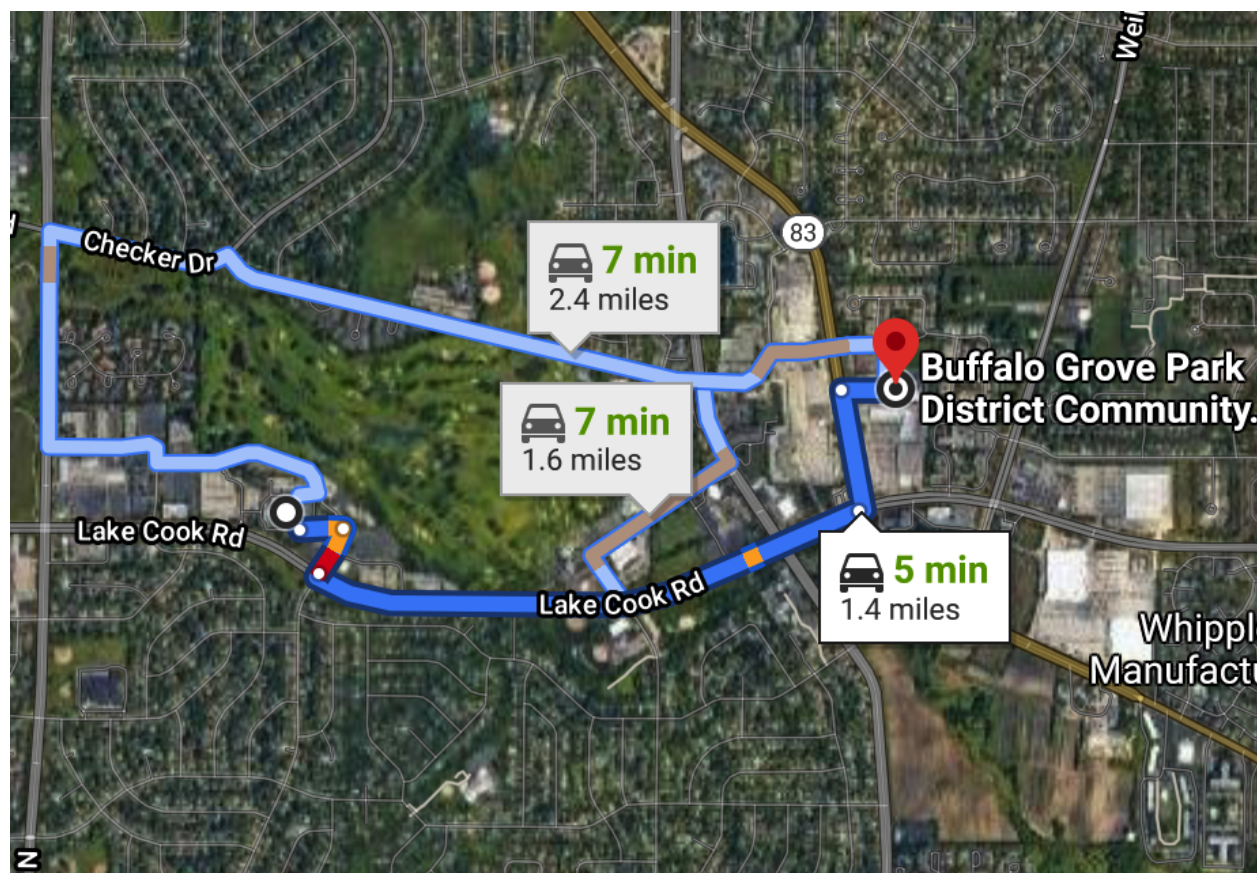
Map view of BGPAC and Available Parking



Bird's eye view of BGPAC



Map/Directions from O'Hare International Airport to BGPAC



Map/Directions from Four Points by Sheraton to BGPAC

Other Production Materials

Audio

1. Intro and outro music tracks for Profiles in Performance
2. An applause track
3. Introduction voice recording introducing host Milton Chase and guest Stevie Nicks
4. Entrance music for

Visuals

1. Title graphics depicting the title *Profiles in Performance*
2. Lower thirds for the following song titles (for performance segments)
 - a. Dreams
 - b. Storms
 - c. Rhiannon
 - d. Gypsy
 - e. Landslide
 - f. Edge of Seventeen

Set

1. Guest and Host chairs
2. A table between the host and guest (see floor plan) set with Stevie Nick's solo and Fleetwood Mac Albums
3. Two elevated platforms for performance
 - a. One for the back up band
 - b. One for Stevie Nicks
4. One wireless microphone on a stand - this should be on the Steve Nick's platform
5. A roll out rug for the host and guest seating area - adds to the more intimate feeling

Production Budget

Total Production Budget Available is \$8,000

*not including stipend for performing artists and Field Producer/Director's \$1,000 pay

		#/%	Unit	#	Unit	Rate	Total	Notes
Producers								
Executive Producer - Rosemary Parker		1	Person		0 hours	\$0	0	
Field Producer - Emma Bloomfield		1	Person		1 Service	1000	1000	Separate from budget
Production Assistant		1	Person		8 Hours	\$15	\$120	
Non-Profit Discount		10%					-\$12	
					Total \$ for Producers		\$108	
Field Personnel and Crew								
Camera Operators		4	Person		8 Hours	\$30	\$960	
Technical Director		1	Person		8 Hours	\$40	\$320	
Audio Engineer		1	Person		8 Hours	\$40	\$320	
Video Engineer/Tape Operator		1	Person		8 Hours	\$40	\$320	
Discounts		10%					-\$192	
					Total \$ for Crew		\$1,728	
Equipment Rental Fees								
Lights								
Kino Flo Interview Kit		1	Kit		1 Day	\$100	\$100	
Arri Softbank Kit		1	Kit		1 Day	\$100	\$100	
Discount		10%					-\$20	
					Total \$ for Lights		\$180	
Audio								
Interview Setup		2	Wireless Mics		1 Day	\$10	\$20	
Mic w/Stand		1	Wired Mic		1 Day	\$10	\$10	
Field Mixer	Shure FP3	1	Mixer		1 Day	\$25	\$25	
Discount		10%					-\$5.50	
					Total \$ for Audio		\$15.50	
Camera								
Broadcast quality HD multi-camera fly pack		1	Kit		1 Day	\$3,000	\$3,000	
Discount		10%					-\$300	
					Total \$ for Cameras		\$2,700	
Other Expenses								
Transportation								
Van	Cargo Van	1	Van		1 Day	\$45	\$45	
Discount		10%					-\$4.50	
					Total \$ for Transportation		\$40.50	
Airfare								
Flights	United Airlines	10	People		10 Tickets/Flights	\$130	\$1,300	
					Total \$ for Flights		\$1,300	
Stay								
Hotel	Four Points by Sheraton	10	Rooms		1 Night	\$75	\$750	
					Total \$ for Hotel		\$750	
Coffee/Breakfast								
Dunkin Donuts	Coffee Box	2	Boxes			\$15.99	\$31.98	
	Bagels/Donuts	3	Dozen			\$10	\$30	
Food								
Subway (Crew)	Sandwiches	2	Catering Set/Customizeable Platter			\$40	\$80	
Giordanos (Talent)		2	Create Your Own Lunch Platter			\$8.65	\$17.30	
					Total \$ for Coffee and Food		\$159.28	
					Total Cost w/Discounts		\$6,981.28	